ACADEMIC POLICIES APPEALS PROCESS

Course related problem
  Instructor
  Academic Advising
  Advisor
  Department Chair or Graduate Program Director
    Department Chair or Graduate Program Director
    Academic Dean
    University Appeals Board
    University Grievance Procedure
      Student turns in written grievance to the Dean of Students Office within 15 days of the incident
      Informal Conference
      Students meets with University Grievance Committee (presiding officer, 2 faculty members, 2 students)
    Challenge to the Registrar's transcript evaluation
      Instructor
      Department Chair
      University Appeals Board
    Waive undergraduate university requirements and appeal registration policies
      Registrar's Advisory Committee ** (Contact the Registrar)

If you have questions about the appeals process or need clarification, contact the Registrar, the Academic Dean, or the Dean of Students.

If a student is still dissatisfied after following designated APU grievance procedures, student may appeal a decision to the Alaska Commission on Post Secondary Education.

Definition of Terms:
Waiver: To refrain from insistence that a student complete a specific assignment
Equivalency: Consider a class as equal in value, measure or meaning to another class
Substitution: Allow a class to serve in place of another class

* Has authority to waive, substitute, and/or grant equivalencies within the department boundaries. Decisions by department chairs should be stated on Substitution and/or Equivalency Form with the original copy forwarded to the Registrar's Office for the inclusion in the student's file.
** Has authority to waive specific university-wide graduation requirements for AA, BA, and Master's candidates.